

**BYLAWS**  
**OF**  
**THE LIONS CLUB OF DISCOVERY BAY**

Amended June 9, 2016

**ARTICLE 1**  
**INTRODUCTORY PROVISIONS**

SECTION A. CLUB CHARTER: The official name of this organization shall be the "Lions Club of Discovery Bay, a non-profit California Corporation" (hereinafter "Discovery Bay Lions Club"), chartered 1983 by and under the jurisdiction of the International Association of lions Clubs (here-in after "Lions International").

SECTION B. GOALS AND PURPOSES: The goals and purpose of this club shall include:

- 1 To take an active interest in the surrounding community:
- 2 To promote the principles of good citizenship:
- 3 To unite the membership in bonds of friendship and fellowship:
- 4 To provide a forum for the discussion of all matters of public interest:
- 5 To encourage high ethical standards
- 6 To create and foster a spirit of understanding among the peoples of the world.

**ARTICLE II**

**MEMBERSHIP**

SECTION A. NOMINATION Membership shall be by invitation only. All proposed members must be sponsored by a current member in good standing. Nominations shall be made on the forms provided and shall be signed by the sponsor. A proposed member should:

- 1 Be interested in actively serving the community;
- 2 Be an adult of good moral character and standing in the community;

3 Be congenial with existing club members

**SECTION B APPROVAL** A proposed member shall be granted membership only according to the following procedures:

1 The sponsoring member shall present the completed "Proposal for Membership" to the Club Secretary who shall then bring it to the board of director meeting for approval.

2 The Membership Committee shall evaluate the proposal, call the individual who wishes to join to make sure they understand all the commitments and then forward this proposal to the Board of Directors with its recommendation.

3 The Board of Directors shall then discuss and vote on the proposal;

4 If a majority of the Board then presents votes to approve the proposal, the proposed member will be formally invited to become a member of the Club.

**SECTION C, INDUCTION** Upon presentation of the approved "Proposal for Membership" together with the designated membership fees and dues to the Club Secretary, the proposed member will be formally inducted into the Club and reported to the International Association as a member

**SECTION D. NON-DISCRIMINATION** Although membership is by invitation only and approval, is subject to the sound discretion of the Board of Directors, a proposed member shall not be denied membership based solely on that individual's race, creed, color, sex, national origin, religious affiliation, physical disability or for any other reason inconsistent with either State or Federal law or the official pronouncements of Lions International.

**SECTION G. REINSTATEMENT** An applicant for reinstatement to membership in this club shall be nominated and approved in the manner designated in Sections A, B, C and 0 of this Article.

**SECTION H. TRANSFERS** The Board of Directors may approve, on a transfer basis, a member of another Lions Club who has relocated from the community serviced by his or her Club to the territory of this Lions Club. An application to transfer membership must be made within six (6) months from the termination in good standing of that person's membership in the former club. The Secretary of the former club shall be asked to provide a statement showing the transferee's record in that club.

**SECTION I. MEMBERSHIP CLASSIFICATIONS** Members in good standing shall be classified as either "Life Member", "Member-at-Large", "Honorary Member",

"Senior Active Member". "Privileged Member" or "Active Member".

1. LIFE MEMBERSHIP may be awarded to any member who has been an active member of a Lions Club for twenty-five (25) years or more and who, in the opinion of the Board of Directors, has rendered outstanding service to the Club, Community or International Association. Furthermore, a member of this Club who has maintained a continuous active membership as a Lion for twenty (20) years or more and has served as a Director or Officer of Lions International shall be qualified to be granted Life Membership. A Lion shall be designated a "Life Member" only upon:

- (a) The recommendation by this Club;
- (b) The payment to Lions International of all appropriate dues and fees,
- (c) Approval by the International Board of Directors.

1 MEMBERSHIP-AT-LARGE may be granted to members of this Club who have moved from this community or because of health or other legitimate reasons are unable to regularly attend Lions Club meetings as required by these by-laws. The Board of Directors shall have the power to award Membership-at-Large status to any member who has been a member in good standing of this Club for at least twelve (12) continuous months. A Membership-at-Large granted in the first half of any calendar year shall expire on June 30 of that same year. A Membership-at-Large granted in the second half of any calendar year shall expire on December 31st of that same year. The Board may grant any member previously granted a Membership-at-Large one additional consecutive Membership-at-Large upon proper application to the Board. If additional time is needed away from this Club, the member will be asked to resign his or her membership in good standing with eligibility to re-enter the Club as provided in Article II, Sections (A) & (8) of these by-laws

2 HONORARY MEMBERSHIP may be granted to those who have performed outstanding service to the Community or this Club. The granting of Honorary, Membership shall be subject to the discretion of the Board of Directors, Honorary Members shall not be entitled to the privileges to which active members are entitled.

4. NON-ACTIVE MEMBERSHIP may be granted to any active member with at least five (5) years of continuous membership in good standing. Any member meeting the aforementioned qualifications may petition the Board of Directors for "Non-Active" Membership. "Non-Active" members are excused from all attendance requirements as specified in Article VI of these

by-laws but must continue to pay all dues and fees as specified in Article III. A non-active member may return to "active" status upon formal request to the Secretary. Members classified as "Non-Active" may not hold elective offices.

1. PRIVILEGED MEMBER is an inactive statue which may be granted to any member who has been a lion fifteen (15) or more years, who because of illness, infirmities, advanced age or other legitimate reason, as determined by the Board of Directors of the Club, upon appropriate request and approval, relinquish his 'Active' status and thereafter be excused from Attendance requirements as set forth in Article VI of these by-laws. II Privileged Member shall continue to pay such dues and fees specified in Article III. A Privileged Member shall have the right to vote and may enjoy all club privileges except the right to hold Club, District or International office, A Privileged Member may return to "Active" status upon formal request to the Club Secretary. (5/13/92)

2. ACTIVE MEMBERSHIP shall consist of membership in good standing, which does not fall within any of the membership classifications listed above.

### **ARTICLE III BOARD OF DIRECTORS**

Section A. **MEMBERS.** The members of the board of directors shall be the president, immediate past president, the vice president(s), secretary, treasurer, Lion tamer, tail twister, membership chairperson, and all other elected directors

Section B. **QUORUM.** The presence in person of a majority of the directors shall constitute a quorum at any meeting of the board of directors. Except as otherwise specifically provided, the act of a majority of the directors present at any meeting of the board shall be the act and decision of the entire board of directors.

Section C. **DUTIES AND POWERS.** In addition to those duties and powers, express and implied, set forth elsewhere in this constitution and by-laws, the board of directors shall have the following duties and powers:

- (a) It shall constitute the executive board of this club and be responsible for the execution, through the club officers, of the policies approved by the club. All new business and policy of this club shall be considered and shaped, first, by the board of directors for presentation to and approval by the club members at a regular or special club meeting.
- (b) It shall authorize all expenditures and shall not create any indebtedness beyond the current income of this club, nor authorize disbursal of club funds for purposes inconsistent with the business and policy authorized by the club membership.
- (c) It shall have power to modify, override or rescind the action of any officer of this club.
- (d) It shall have the books, accounts and operations of this club audited annually or, in its discretion, more frequently and may require an accounting or have an audit made of the

handling of any club funds by any officer, committee or member of this club. Any member of this club in good standing may inspect any such audit or accounting upon request at a reasonable time and place.

(e) It shall appoint, on recommendation of the finance committee, a bank or banks for the deposit of the funds of this club.

(f) It shall appoint the surety for the bonding of any officer of this club.

(g) It shall not authorize, nor permit, the expenditure for any administrative purpose, of the net income of projects or activities of this club by which funds are raised from the public.

(h) It shall submit all matters of new business and policy to the respective standing or special club committee for study and recommendation to the board. (i) It shall maintain at least two (2) separate funds governed by generally accepted accounting practices. The first fund to record administrative monies such as dues, tail twisting fines and other internally raised club funds. A second fund shall be established to record activity or public funds raised by asking support from the public. Disbursement from such funds shall be in strict compliance with Section (g) of this article.

**Section D. COMPENSATION OF DIRECTORS.** The Board of Directors shall not receive compensation for services in any capacity.

**Section E. MEETINGS OF DIRECTORS.** All meeting of the Board of Directors shall be conducted in accordance of Robert's Rules of Order.

## **ARTICLE IV**

### **CLUB DISPUTE RESOLUTION PROCEDURE**

**SECTION A. DISPUTES SUBJECT TO PROCEDURE.** All disputes arising between any member or members, or a former member or members, and the club, or any officer on the board of the club, relative to membership, or the interpretation, breach of, or application of the club's constitution and by-laws, or the expulsion of any member from the club, or any other internal Lions club matter whatsoever which cannot be satisfactorily resolved through other means, shall be settled by dispute resolution. Except as otherwise provided herein, any time limits specified in this procedure may be shortened or extended by the district governor, conciliator or the International Board of Directors (or its designee) upon a showing of good cause. All parties to any dispute subject to this procedure shall not pursue administrative or judicial actions during this dispute resolution process.

**SECTION B. REQUEST FOR DISPUTE RESOLUTION AND FILING FEE.** Any party to the

dispute may file a written request with the district governor (a “complaint”) asking that dispute resolution take place. All requests for dispute resolution must be filed with the district governor within thirty (30) days after the member knew or should have known of the occurrence of the event upon which the request is based. A copy of the complaint shall be sent to the respondent(s). A complaint filed under this procedure must be accompanied by a US\$50.00 filing fee or its equivalent in the respective national currency, payable by each complainant to the district (single or sub-), which shall be submitted to the district governor at the time the complaint is filed. Each district (single or sub-) may determine whether a higher filing fee will be charged for filing a complaint under this procedure. Any such higher filing fee must be approved by majority vote of the district cabinet in advance of charging any fee for filing a complaint under this procedure and any such fee shall not exceed US\$250.00, or its equivalent in the respective national currency, payable to the district (single or sub-). The entire filing fee will be retained by the district (single or sub-) as an administrative fee and shall not be refunded to any party unless a refund procedure is approved by the district cabinet. All expenses incurred relative to this dispute resolution procedure are the responsibility of the district (single or sub-), unless established district (single or sub-) policy provides that all expenses incurred relative to this dispute resolution procedure shall be paid on an equal basis by the parties to the dispute.

**SECTION C. RESPONSE TO COMPLAINT.** The respondent(s) to the complaint may file a written response to the complaint with the district governor within ten (10) days of receiving notice of the complaint. A copy of the response shall be sent to the complainant(s).

**SECTION D. CONFIDENTIALITY.** Once a complaint has been filed, communications between the complainant(s), respondent(s), district governor and conciliator should be kept confidential to the extent possible.

**SECTION E. SELECTION OF CONCILIATOR.** Within fifteen (15) days of receipt of the complaint, the district governor shall appoint a neutral conciliator to hear the dispute. The conciliator shall be a past district governor who is currently a member in good standing of a club in good standing, in the district (single or sub-) in which the dispute arises, other than the club which is a party to the dispute, and who is impartial on the matter in dispute and without loyalties to any party to the dispute. The district governor shall notify the parties, in writing. In the event an appointed conciliator is not acceptable to any party, the objecting party must submit a written statement to the district governor team (district governor, first

vice district governor and second vice district governor) within ten (10) days of receiving the district governor's notice of appointment identifying all the reasons for such an objection. If no such objection is received, the conciliator shall be deemed acceptable to all parties. If the district governor team determines by a majority decision in their sole discretion, that the party's written objection statement sufficiently demonstrates that the appointed conciliator lacks neutrality, the district governor team by a majority decision shall appoint a substitute conciliator who is currently a member in good standing of a club in good standing, in the district (single or sub-) in which the dispute arises, other than the club which is a party to the dispute, or from an adjacent district, and who is impartial on the matter in dispute and without loyalties to any party to the dispute. Otherwise, the district governor team by a majority decision shall issue their denial of the objection(s) and confirm the appointment of the original conciliator, in writing, to all parties. The district governor team's decision and appointment shall be determined within fifteen (15) days of receiving any party's written objection statement. Upon appointment, the conciliator shall have all authority appropriate and necessary to resolve or decide the dispute in accordance with this procedure. The time limits in this Section 5 may not be shortened or extended by the district governor or the district governor team. If the district governor does not appoint a conciliator to hear the dispute within fifteen (15) days of receipt of the complaint, the Legal Division will appoint a conciliator to hear the dispute. The conciliator shall be a past district governor who is currently a member in good standing of a club in good standing, in the district in which the dispute arises, other than the club which is a party to the dispute, and who is impartial on the matter in dispute and without loyalties to any party to the dispute. The Legal Division shall notify the parties, in writing, of the name of the appointed conciliator. In the event an appointed conciliator is not acceptable to any party, the objecting party must submit a written statement to the Legal Division within ten (10) days of receiving the Legal Division's notice of appointment identifying all the reasons for such an objection. If no such objection is received, the conciliator shall be deemed acceptable to all parties. If the Legal Division determines, in their sole discretion, that the party's written objection statement sufficiently demonstrates that the appointed conciliator lacks neutrality, the Legal Division shall appoint a substitute conciliator as provided above. Otherwise, the Legal Division shall issue his or her denial of the objection(s) and confirm the appointment of the original conciliator selected by the Legal Division, in writing, to all parties. The Legal Division's decision and

appointment shall be determined within fifteen (15) days of receiving any party's written objection statement. Upon appointment, the conciliator shall have all authority appropriate and necessary to resolve or decide the dispute in accordance with this procedure.

**SECTION F. CONCILIATION MEETING & DECISION OF CONCILIATOR.** Upon being appointed, the conciliator shall arrange a meeting of the parties for the purpose of conciliating the dispute. The meeting shall be scheduled within thirty (30) days of the appointment of the conciliator. The objective of the conciliator shall be to find a prompt and amicable resolution to the dispute. If such conciliation efforts are unsuccessful, the conciliator shall have the authority to issue his or her decision relative to the dispute. The conciliator shall issue the decision in writing no later than thirty (30) days after the date on which the initial meeting of the parties was held, and the decision shall be final and binding on all parties. A copy of the written decision shall be provided to all parties, the district governor and, upon request, to the Legal Division of Lions Clubs International. The decision of the conciliator must be consistent with any applicable provisions of the International, Multiple District and District Constitutions and By-Laws and policies of the International Board of Directors, and is subject to the authority of and further review by the International Board of Directors at the sole discretion of the International Board of Directors or its designee.

Failure to comply with the final and binding decision of the conciliator constitutes conduct unbecoming a Lion and is subject to loss of membership privileges and/or charter cancellation.

## ARTICLE V

### ELECTIONS AND FILLING VACANCIES

The officers of this club, excluding the immediate past president, shall be elected as follows:

**SECTION A. ANNUAL ELECTION.** Subject to the provisions of Sections G and H of this Article, all officers, other than directors, shall be elected annually and shall take office on July 1st, and shall hold office for one year from that date, or until their successors shall have been elected and qualified. The Secretary shall promptly report the newly elected officers to the International Office within 15 days of the election.

**SECTION B. DIRECTORS ELECTION.** One-half of the directors shall be elected annually and shall take office on the July 1st next following their election, and shall hold office for two



(2) years from that time, or until their successors shall have been elected and qualified, with the exception that at the first election held after the adoption of this constitution and by-laws, one-half of the directors shall be elected for two year terms and the other one-half of the directors shall be elected for one year terms.

**SECTION C. ELIGIBILITY FOR OFFICE.** No person shall be eligible to hold office in this club unless he/she is an active member in good standing.

**SECTION D. NOMINATION MEETING.** A nomination meeting shall be held in March of each year or as determined by the board of directors, with the date and place of such meeting to be determined by the board of directors. Notice of the meeting shall be published by regular post or electronic means or by personal delivery to each member of this club at least fourteen (14) calendar days prior to the date of the meeting.

**SECTION E. NOMINATING COMMITTEE.** The president shall appoint a nominating committee which shall submit the names of candidates for the various club offices to the club at the nomination meeting. At this meeting, nominations for all offices to be filled in the succeeding year may also be made from the floor.

**SECTION F. ELECTION COMMITTEE.** An election meeting shall be held in April or as determined by the board of directors, at a time and place determined by the board of directors. Notice of the election meeting shall be published by regular post or electronic means or by personal delivery to each member of the club at least fourteen (14) calendar days prior the date of the meeting. Such notice shall include the names of all nominees approved at the preceding nomination meeting, and, subject to Section 3 above, a statement that these nominees will be voted upon at this election meeting. No nominations may be made from the floor at the election meeting.

**SECTION G. BALLOT.** The election shall be conducted by a secret written ballot by those present and qualified to vote.

**SECTION H. VOTES REQUIRED.** The officer candidate is required to secure a majority of the votes cast by the club members present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions. If, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied

candidates until one is elected.

**SECTION I. NOMINEE UNABLE TO SERVE.** If in the interim between the nomination meeting and the election meeting any nominee is unable for any reason to serve in the office to which he/she was nominated and for which office there was no other nominee, the nominating committee shall submit, at the election meeting, names of additional nominees for that office.

**SECTION J. VACANCY.** If the office of president or of any vice president shall become vacant for any reason, the vice presidents shall advance in office, according to their rank. In the event such provision for advancement shall fail to fill the office of president, or any office of vice president, the board of directors shall thereon call a special election, giving each member in good standing prior fourteen (14) calendar days notice of the time and place, which time and place shall be determined by said board, and such office shall be filled at said election meeting.

In the event of a vacancy in any other office, the board of directors shall appoint a member to fill the unexpired term.

In the event vacancies shall be of such number as to reduce the number of directors to less than the number required for a quorum, the membership of the club shall have power to fill such vacancies by an election held at any regular meeting of the club upon prior notice, and in the manner, specified in Section 11 hereinafter. Such notice may be given by any remaining officer or director, but if none, then by any member.

**SECTION K. REPLACEMENT OF OFFICERS-ELECT.** In the event any officer-elect, before his/her term of office commences, is unable or refuses for any reason to serve therein, the president may call a special nomination and election meeting to elect a replacement for such officer elect. Fourteen (14) calendar days prior notice of such meeting, setting forth the purpose, time and place shall be given to each member, by mail or personal delivery. The election shall be held immediately after nominations have been closed and a plurality vote shall be necessary for election.

## ARTICLE VI

### DUTIES OF OFFICERS

**SECTION A. PRESIDENT.** He/she shall be the chief executive officer of this club; preside at all meetings of the board of directors and this club; issue the call for regular meetings and

special meetings of the board of directors and the club; appoint the standing and special committees of this club and cooperate with chairpersons to effect regular functioning and reporting of such committees; see that regular elections are duly called, noticed and held; and cooperate with, and be an active member of, the district governor's advisory committee of the zone in which this club is located.

**SECTION B. IMMEDIATE PAST PRESIDENT.** He/she and the other past presidents shall officially greet members and their guests at club meetings and shall represent this club in welcoming all new service-minded people in the community served by this club.

**SECTION C. VICE PRESIDENT(S).** If the president is unable to perform the duties of his/her office for any reason, the vice president next in rank shall occupy his/her position and perform his/her duties with the same authority as the president. Each vice president shall, under the direction of the president, oversee the functioning of such committees of this club as the president shall designate.

**SECTION D. SECRETARY.** He/she shall be under the supervision and direction of the president and the board of directors and shall act as the liaison officer between the club and the district (single, sub- and multiple) in which this club is located, and the association. In fulfillment of this, he/she shall:

- (1) Submit regular monthly and other reports to the international office of the association: containing such information as may be called for by the board of directors of this association.
- (2) Submit to the district governor's cabinet such reports as it may require including copies of regular membership and activities reports.
- (3) Cooperate with and be an active member of the district governor's advisory committee of the zone in which the club is located.
- (4) Have custody and keep and maintain general records of this club, including records of minutes of club and board meetings; attendance; committee appointments; elections; member information, addresses and telephone numbers of members; members club accounts.
- (5) Arrange for issuance, in cooperation with the treasurer, quarterly or semi-annual statements to each member for dues and other financial obligations owed to this club, collect and turn the same over to the club treasurer and obtain a receipt.

(6) Give bond for the faithful discharge of his/her office in such sum and with such surety as determined by the board of directors.

(7) Deliver, in a timely manner, at the conclusion of his/her term in office, the general records of the club to his/her successor in office.

**SECTION E. TREASURER.** He/she shall:

(1) Receive all monies, from the secretary and otherwise, and deposit the same in a bank or banks recommended by the finance committee and approved by the board of directors.

(2) Pay out monies in payment of club obligations only on authority given by the board of directors. (3) Have custody and keep and maintain general records of club receipts and disbursements.

(4) Prepare and submit monthly and semi-annual financial reports to the board of directors of this club.

(5) Give bond for the faithful discharge of his/her office in such sum and with such surety as determined by the board of directors.

(6) Deliver, in a timely manner, at the conclusion of his/her term in office, the financial accounts, funds and records of the club to his/her successor in office.

**SECTION F. MEMBERSHIP CHAIRPERSON.** The membership chairperson shall be the chairperson of the membership committee and serve on the club's board of directors. The responsibilities for this position shall be:

(a) Create a plan for club membership growth. Present the plan to the club's board of directors for approval and support.

(b) Understand the different membership types and programs offered by LCI.

(c) Create a plan for membership satisfaction and present it to the club's board of directors for approval and support.

(d) Understand and incorporate membership satisfaction programs into membership growth initiatives.

(e) Encourage the recruitment of new members and promote award programs to the club members. (f) Form a membership committee and work with it throughout the term.

(g) Ensure new members receive New Member Orientation and participate in the Lions Mentoring Program.

- (h) Serve as a member of the zone level membership committee.
- (i) Submit Membership Chairperson Recruiting Reports and the Club Membership Satisfaction Report to club officers once per month.
- (j) Coordinate with other club committees to fulfill position responsibilities.
- (k) Assist club officers in organizing a Club Quality Initiative workshop to examine your community's needs, assess your current membership satisfaction and develop action plans.
- (l) Conduct exit surveys with members who leave the club.

**SECTION G. LION TAMER** The Lion tamer shall have charge of and be responsible for the property and paraphernalia of the club, including flags, banners, gong, gavel, song books and button board. He/she shall put each in its proper place before each meeting and return the same to the proper storage area after each meeting. He/she shall act as sergeant-at-arms at meetings, see that those present are properly seated, and distribute bulletins, favors and literature as required at club and board meetings. He/she shall give special attention to assure that each new member sits with a different group at each meeting so that he/she can become better acquainted.

**SECTION H. TAIL TWISTER** (*Optional*). He/she shall promote harmony, good fellowship, life and enthusiasm in the meetings through appropriate stunts and games and the judicious imposition of fines on club members. There shall be no ruling from his/her decision in imposing a fine, provided, however, that no fine shall exceed an amount fixed by the board of directors of this club, and no member shall be fined more than twice at any one meeting. The tail twister (optional) may not be fined except by the unanimous vote of all members present. All monies collected by the tail twister (optional) shall be immediately turned over to the treasurer and a receipt be given.

## **ARTICLE VII**

### **FEES AND DUES**

**SECTION A. INITIAL FEES** Upon approval of membership pursuant to Article 11, Section B, a proposed member shall be responsible for an initiation fee, which fee shall be collected

before a proposed member is inducted as a member of this club, and before the proposed member shall be reported as a new member to Lions International. The initial fee shall be determined by the Board of Directors and posted on addendum A. These fees may change upon the desire of the board with a 2/3 vote starting on the new fiscal year.

**SECTION B. ANNUAL DUES** Each member shall be responsible for annual dues. Any change in the annual due proposed by the Board must be approved by a two-thirds vote, posted on addendum A, and will not take effect until the next fiscal year from the date of approval. All members shall be given written notice of the new fees.

1 Honorary Members as defined by Article II, Section I, paragraph 3, and 2. Life Members as defined by Article II, Section I, paragraph 1 shall be exempt from this provision.

**SECTION C. REINSTATEMENT FEES** Late payment of dues shall subject a member to a reinstatement fee the amount of which shall be determined by the Board of directors which is on addendum A. Failure to pay one's dues and/or reinstatement fees shall subject a member to forfeiture of membership pursuant to Article IX of these by-laws .

**SECTION D, TRANSFER FEES** A transfer member shall be required to pay the club's transfer fee: out of which the International transfer fee shall be included in the report of transfer made to Lions International. This fee shall cover all administrative costs in executing the transfer

**SECTION E. INTERNATIONAL DUES** The annual dues assessed by Lions International shall be set aside by the club from each member's annual dues. Dues shall be remitted to Lions International as required by International's bylaws.

## **ARTICLE VIII**

### **RESIGNATIONS**

**SECTION A. RESIGNATION** Resignation by a member in good standing shall become effective upon written notice to the President or Secretary of the club. Prior to resignation, all dues and assessments must be paid, and all club property returned.

## ARTICLE IX

### FORFEITURE OF MEMBERSHIP

**SECTION A. FAILURE TO PAY INDEBTEDNESS** The Club Secretary or Treasurer shall submit to the Board of Directors the names of any members who refuse or neglect to pay any indebtedness due the club within thirty (30) days after formal demand. The failure of any member to pay any valid indebtedness due, owing and unpaid after said demand shall subject the member to having his or her membership cancelled for cause and formal expulsion from the club. The Board of Directors upon a majority vote may, on a showing of good cause, cancel the indebtedness of any member. Notwithstanding the provisions of this Article, the club shall have the right to seek collection of any indebtedness in any manner provided by law.

**SECTION B, EXPULSION FROM CLUB** Any member may be expelled from the club upon a two-thirds (2/3) vote of the Board of Directors present. Expulsion of a member shall be conducted in accordance with the following procedures;

1. The presentation to the Board of Directors of information believed to constitute cause for expulsion;
2. The designation by the Board of one (1) or more of its members to contact the subject member and inform him or her of the fact that the Board will be considering his or her expulsion from the club and will provide said member with an opportunity to be heard before the Board;
3. If said member refuses to meet with the Board or fails to designate a meeting time with the Board within thirty (30) days of his or her notice of the charges, the member shall be deemed to have waived his or her opportunity to refute the allegations made against said member;
4. When the Board has heard a defense, or has ascertained that no defense will be heard (as above), the Board shall consider the matter of expulsion at a regular Board meeting, and upon a two-thirds (2/3) vote of those Board Members present, may act to expel the individual;
5. If the Board votes to expel the individual, that fact, exclusive of whatever facts which were considered by the Board in arriving at its decision, will be communicated to that person,, in writing, along with a statement to the effect that his or her membership is forthwith cancelled and that payment of all indebtedness owing the club is hereby demanded at once;
6. If the Board votes not to expel the member, that fact will be communicated to said member, along with a demand for any monies owed.

## **ARTICLE X**

### **ATTENDANCE REQUIREMENTS**

**SECTION A. REGULAR ATTENDANCE REQUIREMENT** Any Active Member who shall be absent from four (4) consecutive regular club meetings, without proper makeup or due cause, shall be deemed to have forfeited membership in the club. Absences under this section may be made up pursuant to section C of this Article provided said make up's are made prior to the fourth (4th) consecutive meeting absence.

**SECTION B. SEMIANNUAL ATTENDANCE REQUIREMENT** Any active member missing more than thirty percent (30%) of regular club meetings each semi-annual year shall be deemed to have forfeited membership in the club. Absences under this section may be made-up pursuant to section C (1) (2) (3) of this Article.

**SECTION C. MAKEUPS** A member will be given a makeup, which constitutes credit for attendance at a meeting under Sections A and B of this Article, if that member does any of the following:

- 1 . Attends a regularly scheduled meeting of this club's Board of Directors;
- 2 Attends any Zone, Region or District Cabinet meetings, including those which take place at the District convention;
- 3 Attends any club work parties, sanctioned by the Board;
- 4 Attends a meeting of a designated Club committee, sanctioned social activity or regular meeting of another Lions Club;
- 5 At the discretion of the Board of Directors, is deemed to have performed substantial service on behalf of the Club be-yond that normally required of each member

Responsibility for reporting a club makeup to the Secretary will rest with the member

**SECTION D. EXCUSED ABSENCES** The following absences will be excused by the Secretary upon proper presentation of evidence supporting said absence:

1. The absence from two (2) consecutive meeting by reason of a confining illness;
2. The absence from two (2) consecutive meeting by reason of having been called to temporary active military duty;
3. The inability to attend due to jury duty, work schedule or to Court-ordered attendance in pending civil or criminal litigation.



**SECTION F. WAIVER** The Board of Directors may, after due consideration of all aspects and circumstances, waive, for any individual member, the regular attendance requirements as set forth in this Article in such cases as it deems the conditions to so warrant in order to avoid undue hardship upon such member.

## **ARTICLE XI**

### **LIMITATIONS OF CONDUCT**

**SECTION A. NON-PARTISANSHIP** This club shall, at no time, recommend or endorse a candidate for political office. Nor shall this club officially take any position with respect to any sectarian religion. This section does not, however, preclude the appearance before the club of a speaker who is a political candidate or a representative of a religious denomination.

**SECTION B. LIMITATION ON PERSONAL OR POLITICAL GAINS** No member of this club shall use said membership as a means of furthering any personal or political aspirations.

**SECTION C. BUSINESS PROMOTION** Members are encouraged to promote their businesses and to support the business of other club members

## **ARTICLE XII**

### **CHARITABLE ORGANIZATION**

**SECTION A. DISCOVERY BAY LIONS FOUNDATION** The club shall form a 501(c)(3) foundation for the purpose of raising charitable funds. The 501(c)(3) status allows donors the ability to use donations as tax deductions.

**SECTION B. BOARD OF DIRECTORS** After the annual installation of officers the club Board of Directors shall appoint the Board of Directors of the Discovery Bay Lions Foundation. Each Director of the Lions Club of Discovery Bay shall be appointed as a Director of the Foundation.

**SECTION C. FUNDRAISING** All fundraising activities for the club shall be done through the

Foundation. The Foundation will reimburse the club for all expenses incurred by club for the purpose of fundraising.

**Addendum A**

Initial dues: \$ 135

Annual dues: \$ 85

Re-instatement dues: \$ 85